



**Resources Department
Town Hall, Upper Street, London, N1 2UD**

AGENDA FOR THE LICENSING SUB COMMITTEE C

Members of Licensing Sub Committee C are summoned to a meeting, which will be held in Committee Room 4, Town Hall, Upper Street, N1 2UD on, **5 December 2023 at 8.30 pm.**

Enquiries to : Jackie Tunstall
Tel : 020 7527 3068
E-mail : democracy@islington.gov.uk
Despatched : 1 December 2023

Membership

Councillor Angelo Weekes (Chair)
Councillor Asima Shaikh (Vice-Chair)
Councillor Joseph Croft

Substitute

All other members of the Licensing committee

Quorum: is 3 Councillors

Welcome : Members of the public are welcome to attend this meeting.
Procedures to be followed at the meeting are attached.



A. Formal matters

Page

1. Introductions and procedure
2. Apologies for absence
3. Declarations of substitute members
4. Declarations of interest

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

***(a)Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

(b)Sponsorship - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

(c) Contracts - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

(d) Land - Any beneficial interest in land which is within the council's area.

(e) Licences- Any licence to occupy land in the council's area for a month or longer.

(f) Corporate tenancies - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

(g) Securities - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to **all** members present at the meeting.

5. Order of Business

B. Items for Decision

Page

C. Urgent non-exempt items

Any non-exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

1. The Archway, 1 Navigator Square, N19 3TD - Temporary Event Notice 1 - 30

D. Exclusion of public and press

To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of the Access to Information Procedure Rules in the Constitution and, if so, whether to exclude the press and public during discussion thereof.

E. Urgent Exempt Items (if any)

Any exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

ISLINGTON LICENSING SUB-COMMITTEES -

PROCEDURE FOR HEARING LICENSING APPLICATIONS UNDER THE LICENSING ACT 2003

INTRODUCTION

TIME GUIDE

- 1) The Chair of the Sub-Committee will open the meeting and invite all members of the Sub-Committee, Officers, the applicant and anybody making representations, including witnesses (who have been given permission to appear) to introduce themselves.
- 2) The Chair will introduce the application and draw attention to the procedure to be followed as detailed below.

CONSIDERATION OF APPLICATIONS:

N.B. The Sub-Committee have read all the papers. All parties should use this time to present a summary of their key points and not to repeat the detail already provided in the report.

- 3) **The Licensing Officer** will report any further information relating to the application or representations.
Where necessary the relevant parties will respond to these points during their submissions.
- 4) **Responsible Authorities** to present the key points of their representations; and clarify any points requested by the Authority. Witnesses, given permission by the Authority, may appear. 10 mins
- 5) The Sub-Committee to question the responsible authorities on matters arising from their submission.
- 6) **Interested Parties** to present the key points of their representations; and clarify any points requested by the Authority. Witnesses, given permission by the Authority, may appear. 10 mins
- 7) The Sub-Committee to question the objectors on matters arising from their submission.
- 8) **The applicant** to present the key points of their application, address the representations and clarify any points requested by the Authority. Witnesses given permission by the Authority may appear. 10 mins
- 9) The Sub-Committee to question the applicants on matters arising from their submission.
- 10) If required, the Licensing Officer to clarify matters relating to the application and the Licensing Policy.
- 11) The Chair may give permission for any party to question another party in the order of representations given above.

CASE SUMMARIES

- 12) **Responsible Authorities**
 - 13) **Interested parties**
 - 14) **Applicant**
- 2
mins
each

DELIBERATION AND DECISION

- 15) The Sub-Committee may retire to consider its decision. The Committee Clerk and Legal Officer will remain with the Sub-Committee.
- 16) If the Sub-Committee retires, all parties should remain available to provide further information or clarification.
- 17) The chair will announce their decision giving reasons and any conditions to be attached to the licence. All parties will be informed of the decision in writing.

Regulatory Services/Licensing
222 Upper Street, London
N1 1XR

Report of: Director Community Safety, Resilience and Security

Meeting of: Licensing Sub-Committee

Date: 05/12/2023

Ward(s): Junction

Subject:

PREMISES LICENCE -Temporary Event Notice

Re: THE ARCHWAY, FIRST FLOOR, 1 NAVIGATOR SQUARE, N19 3TD

1. Synopsis

- 1.1. This is a hearing to determine a Temporary Event Notice (TEN) applied for under section 100, Part 5 of the Licensing Act 2003 in respect of the above premises.
- 1.2. The application was submitted on 24/11/2023 and is seeking to allow:
 - The sale of alcohol, the provision of regulated entertainment and the provision of late-night refreshment from 02:30 to 03:30 on Sunday 10th December 2023.
- 1.3. The premises currently holds a licence allowing:
 - The sale of alcohol, Sundays to Thursdays, from 09:00 to 01:00, Fridays and Saturdays, from 09:00 to 01:00.
 - The provision of late-night refreshment, Sundays to Thursdays, from 23:00 to 01:00, Fridays and Saturdays, from 23:00 to 02:00.

- Regulated entertainment, Live music, recorded music, dance, films.

1.4. Relevant Representations:

Metropolitan Police	Yes:
Noise	No:

2. Recommendations

2.1. To determine the TEN under Part 5 of the Licensing Act 2003 as the Licensing Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

2.2. The Committee can decide to:

- i. allow the TEN for the specified event;
- ii. allow the TEN, subject to one or more conditions of the existing premises licence; or
- iii. prohibit the TEN by way of a counter notice.

3. Background

3.1. The premises, both ground floor and first floor, have been licensed by Islington Council for sale of alcohol and regulated entertainments since 2005.

3.2. On 29th September 2021 a new premises licence application was made by the Archway Tavern (ground floor pub) which would give the premises the benefit of a separate licence from the Club on the first floor and in December 2021 a minor variation was submitted for the Club on the first floor to remove the ground floor from the premises licence. The first floor of the property was operating as a nightclub -Club Bonbon.

3.3. In June 2022, the Police made an application for the review of the premises licence for the first-floor club held by Yourvenue Limited. The review application was determined at the Licensing Committee Hearing on 16th August 2022 where the premises licence was revoked.

3.4. A new premises licence application was made by Archway Bars on 6 September 2023 and subsequently granted at the Licensing Committee Hearing on 31st October 2023.

- 3.5. The Metropolitan Police submitted a representation in response to this Temporary Event Notice on 27th November 2023, the representation can be found at Appendix 2 of this report.

4. Implications

4.1. Financial Implications

- 4.1.1. The Head of Finance reports that the applicant has paid the application fee of £21.00. Should the application be refused, the fee is not refundable.

4.2. Legal Implications

- 4.2.1. The legal implications are set out in Paragraph 2.
- 4.2.2. Legal advice will be provided at the meeting of the Licensing Sub-Committee as necessary.

4.3. Environmental Implications and contribution to achieving a net zero carbon Islington by 2030

- 4.3.1. The Licensing Sub-Committee need to consider the impacts that that proposals will have on the environment. An impact is defined as any change to the environment, whether positive or negative, wholly or partially resulting from Council activities. Almost all human activity has some impact on the environment, and it is very unlikely that any activity will not have any implications.

4.4. Equalities Impact Assessment

- 4.4.1. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.
- 4.4.2. An Equalities Impact Assessment is not required in relation to this report, because this is a decision relating to a Premises Licence application under the Licensing Act 2003.

5. Conclusion and reasons for recommendations

5.1. That the Licensing Sub-Committee determines this application.

Appendices:

Appendix 1: application form;

Appendix 2: representations;

Appendix 3: copy of premises licence.

Appendix 4: map of premises location.

Background papers:

- None.

Final report clearance:

Authorised by:

Terrie Lane

Licensing Manager

Date: 29/11/23

Click or tap to enter a date.

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: licensing@islington.gov.uk



Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	McDermott		
Forenames	Michael		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	N/A		
Forenames	N/A		
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address for correspondence unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers	[REDACTED]		
Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			
N/A			

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Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

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Surname	McDermott		
Forenames	Michael		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	N/A		
Forenames	N/A		
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance N	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers	[REDACTED]		
Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			
N/A			

Post town	Postcode
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	N/A
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
The Archway, 1 Navigator Sq N193TD	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	LN/8739-061221 (Newcore Penly)
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
The whole Venue - 325 capacity	
Please describe the nature of the premises below. (Please read note 4)	
Multi Purpose Event Space	
Please describe the nature of the event below. (Please read note 5)	
Live Music and Recorded Music (DJs) A House Music Promotion	

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3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol		<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club		<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)		<input checked="" type="checkbox"/>
The provision of late night refreshment		<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)		<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)		
Sunday 10th Dec 2022 2023		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24-hour clock). (Please read note 10)		
02.30am → 03.00am 03.30am Bar to close at 3am, Venue clear by 3.30am		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)		
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

<p>Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)</p> <p>All licence conditions will be abided to and the DPSC(me) will be on site until closing time and dispersal. We will have 3 security (2 of which will monitor externally) and will remain until 30 mins after dispersal.</p>

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	[REDACTED]	
Licence number	[REDACTED]	
Date of issue	[REDACTED]	
Any further relevant details	[REDACTED]	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	N/A	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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7. Checklist (Please read note 17)	
I have: (Please tick the appropriate boxes, where applicable)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 18)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 19)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	23 rd /11/2023
Name of Person signing	Michael McDermott

For completion by the licensing authority

10. Acknowledgement (Please read note 20)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	

**Islington Licensing Authority
Licensing Act 2003**

**REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES IN RESPECT OF A
TEMPORARY EVENT NOTICE**

Your Name	PC Tim Livermore 3472CN
Responsible authority and job Title	Metropolitan Police / Licensing Officer.
Postal and email address	Islington Police Station. 2 Tolpuddle Street, Islington, London, N1 0YY. CNMailbox-.IslingtonPoliceLicensingTeam@met.police.uk T07721444695

Name of the premises you are making a representation about	PLH Archway Bars Ltd set to trade as Archway Club or Archway or Club Dua believed at venue
Address of the premises you are making a representation about	First Floor, 1 Navigator Square, Islington, London N19 3TD Licensed but licence details and conditions not yet confirmed and awaits issue
Date and times of notice	Sunday 10/12/2023 0230-0330 hrs for 325 persons
Normal or Late TEN (if representation is for a late TEN then counter notice will be issued)	Normal

This representation relates to the following licensing objective(s)

Please tick one or more boxes

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance

Recommended actions to promote the licensing objectives:

- 1) The following conditions of the premises licence, as detailed below, be imposed
- 2) The TEN be modified as follows:
- 3) Additional information needs to be supplied by applicant:
- 4) The responsible authority considers that the notice should be refused by the Council's



Licensing Committee

Annex 1 conditions (please specify) N/A

Annex 2 conditions (please specify) N/A

Annex 3 conditions (please specify) N/A

Suggested modifications (for example times, dates, capacity) N/A

Please detail the evidence supporting your representation and / or the reason for your representation. Please use separate sheets if necessary

With reference to the above application, I am writing to inform you that the Metropolitan Police, as a Responsible Authority, will be objecting to this application as it is our belief that if granted the application would undermine the Licensing Objectives and specifically the **Prevention of Crime and objective** :

- The applicant is the DPS and representative of the new operator taking on a venue which has historically failed to operate within the Licensing objectives resulting in the previous licence quoted on this application being revoked. Premises has yet to receive the recently granted licence at the venue to ensure staff are trained and operation is compliant with hours granted.
- In order to mitigate risk under the current licensable hours, Police put forward comprehensive conditions along with an extensive OCM for the application submitted by this new operator and granted at Licensing Committee on 31/10/23 which would not be in place legally for the duration of this TEN although an undertaking to abide by the conditions is included on the form submitted
- The venue operation has yet to be assessed under its new licence as it is yet to be drafted. The management, staff and security company employed have had no experience of operating the venue in keeping with the required standards agreed at committee for the framework hrs granted as yet and have no licence copy yet to refer to.
- The venue has yet to operate to its licensable hours for a period to show there would be no risk or issues in further hours. Police feel that it would invite undue risk to operate beyond the hours set recently by the Licensing Committee for 325 persons before the management and staff have familiarised themselves with the operating practices , record keeping and challenges in running the venue for this event.
- The Licensing Committee has recently determined to decline a request by the Licence holder for later hours owing to the increased risk involved in operating a nightclub outside the Council's framework hours policy. Police agree with the Committee's finding and do not support an extension of hours for such a new business which has yet to demonstrate that they are able to uphold the licencing objectives within this challenging NTE location.
- Police believe that granting an extension beyond the hours granted at this early stage on this submission would invite an unnecessary risk and undermine the crime and disorder objective.

- On 2 visits made since the grant of the licence on one occasion the ID system was not operational due to registration issues and on the second there were less than 10 customers present so no assessment of standards and procedures could be made.
- It is hoped premises will be able to document and show a period of openings and events within the granted hours for high volume capacity without issue for reassurance of relevant authorities around the Licensing Objectives before extensions are sought for later trading.

Signed: Islington Police Licensing Team

Date: 25/11/23 _____

Please send this form along with any additional sheets to the applicant. A copy should be sent to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to licensing@islington.gov.uk

This form must be returned within the Statutory Period. For more details please check with the Licensing Team on 020 7527 3031

To be completed and returned by applicant

Name of the premises	PLH Archway Bars Ltd set to trade as Archway Club or Archway or Club Dua believed at venue
Address of the premises	First Floor, 1 Navigator Square, Islington, London N19 3TD Licensed but licence details and conditions not yet confirmed and awaits issue
Date and times of proposed temporary event	Sunday 10/12/2023 0230-0330 hrs for 325 persons

- | | | | | |
|--|--------------------------|-----|--------------------------|----|
| 1) I am happy to accept the representation and conditions/modifications recommended by the responsible authority | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 2) I wish to withdraw my application for a temporary event notice | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 3) I do not accept the suggested conditions or recommendations and I wish to proceed with the notice to the next available Licensing Sub Committee | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |

Signed: _____ Date: _____

Print name: _____

A copy should be sent by post to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to licensing@islington.gov.uk

This form must be returned within 5 working days.

Applicants are encouraged to enter into negotiations and supply additional information to the relevant responsible authority, where appropriate prior to formally returning this notice.

For more details please check with the Licensing Support Team on 020 7527 3031

**PREMISES LICENCE
LICENSING ACT 2003**

Premises licence number	LN/23649-311023	Date of original grant*	31 October 2023
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**An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

Postal address of premises, or if none, ordnance survey map reference or description			
THE ARCHWAY FIRST FLOOR, 1 NAVIGATOR SQUARE			
Post town	London	Post code	N19 3TD
Telephone number			

Where the licence is time limited the dates
Not Applicable

Licensable activities authorised by the licence
First Floor
<ul style="list-style-type: none"> • The provision of regulated entertainment by way of: <ul style="list-style-type: none"> The exhibition of films The performance of live music The playing of recorded music The performance of dance • The provision of late-night refreshment • The sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities																																			
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- The provision of regulated entertainment for the performance of live music:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
Wednesday	09:00	to	01:00	the following day
Thursday	09:00	to	01:00	the following day
Friday	09:00	to	02:00	the following day
Saturday	09:00	to	02:00	the following day
Sunday	09:00	to	01:00	the following day

- The provision of regulated entertainment for the playing of recorded music:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
Wednesday	09:00	to	01:00	the following day
Thursday	09:00	to	01:00	the following day
Friday	09:00	to	02:00	the following day
Saturday	09:00	to	02:00	the following day
Sunday	09:00	to	01:00	the following day

- The provision of regulated entertainment for the performance of dance:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
Wednesday	09:00	to	01:00	the following day
Thursday	09:00	to	01:00	the following day
Friday	09:00	to	02:00	the following day
Saturday	09:00	to	02:00	the following day
Sunday	09:00	to	01:00	the following day

- The provision of late-night refreshment:

Monday	23:00	to	01:00	the following day
Tuesday	23:00	to	01:00	the following day
Wednesday	23:00	to	01:00	the following day
Thursday	23:00	to	01:00	the following day
Friday	23:00	to	02:00	the following day
Saturday	23:00	to	02:00	the following day
Sunday	23:00	to	01:00	the following day

- The sale by retail of alcohol:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
Wednesday	09:00	to	01:00	the following day
Thursday	09:00	to	01:00	the following day
Friday	09:00	to	02:00	the following day
Saturday	09:00	to	02:00	the following day
Sunday	09:00	to	01:00	the following day

Except on:

Licensable activities to be extended from the end of permitted hours on New Year's Eve, to the start of permitted hours on New Year's Day.

The opening hours of the premises:

Monday	09:00	to	01:30	the following day
Tuesday	09:00	to	01:30	the following day
Wednesday	09:00	to	01:30	the following day
Thursday	09:00	to	01:30	the following day
Friday	09:00	to	02:30	the following day
Saturday	09:00	to	02:30	the following day
Sunday	09:00	to	01:30	the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On supplies

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Archway Bars Ltd
35 Grafton Way
London
W1T 5DB

Registered number of holder, for example company number, charity number (where applicable)

15026366

Name, address, and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol.

Michael McDermott

██████
██████████████████
██████
██████

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol.

██

Islington Council
Regulatory Services
Community Safety, Resilience and Security
222 Upper Street
London
N1 1XR
Tel: 020 7527 3031
Email: licensing@islington.gov.uk

Licensing Authority

Date of Issue

Annex 1 - Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence, or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. All door supervisors shall be licensed by the Security Industry Authority.
4. The admission of children to the exhibition of a film shall be restricted in accordance with the recommendation of a film classification body as defined in the Video Recordings Act 1984 or Islington Council acting as the licensing authority where it has given notice in section 20(3) of the Licensing Act 2003.

There are further 'Mandatory conditions' applicable to licences authorising the supply of alcohol. A full list of the current mandatory conditions is available from the licensing pages on Islington's web site, www.islington.gov.uk. This list is subject to change by order of the Secretary of State and licensees and other responsible persons are advised to ensure they are aware of the latest conditions.

Annex 2 - Conditions consistent with the Operating Schedule

1. There shall be no admittance (or re-admittance, save for smokers permitted to temporarily leave the premises) the venue after for a period of One hour before close.
2. No customer shall be admitted (or re-admitted) to the premises unless they have been searched in accordance with the premises search policy.
3. A Fire Safety Risk Assessment shall be completed as per government guidelines on an annual basis in line with the Regulatory Reform (Fire Safety) Order 2005.
4. The maximum capacity permitted on the premises at any one time (including staff) shall be set and maintained at a level dictated by said Fire Safety Risk Assessment. That document, showing the given capacity, shall be held on the premises in paper form and made available for inspection by the authorities upon reasonable request.
5. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
6. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
7. A noise limiter shall be fitted to any and all musical amplification systems in use at the premises. Said limiter shall be set at a level determined by and to the satisfaction of an Authorised Officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence Holder. The limiter level shall not be altered without the prior agreement and authority of the Environmental Health Service. No alteration or modification to any existing sound system shall be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

8. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
9. All windows and external doors shall be kept closed after 22:00 hours, save to allow the immediate access and egress of persons.
10. The external door to the terrace area shall be maintained self-closing and shall not be propped open at any time.
11. The Premises Licence Holder shall develop, implement, and maintain a Dispersal Policy at the Premises. A copy of the Dispersal Policy shall be kept at the Premises and made available for inspection by Responsible Authority Officers.
12. From 23:00 until close, customers permitted to use the terrace to smoke shall not be permitted to take drinks with them.
13. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
14. The Premises Licence Holder shall ensure that any patrons drinking and/or smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance.
15. During the hours of operation of the premises, the Premises Licence Holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
16. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 and 08:00.
17. No deliveries to the premises shall take place between 22:00 and 08:00.
18. All staff members engaged in selling alcohol on the premises shall, upon induction and every 12 months thereafter, receive training pertinent to the Licensing Act. All such training shall be fully documented, signed by the employee, and kept at the premises for inspection by Police or other authorised officers. Training shall include, but not be limited to:
 - a) The premises age verification policy
 - b) Dealing with refusal of sales
 - c) Identifying attempts by intoxicated persons to purchase alcohol
 - d) Identifying signs of intoxication.
19. CCTV shall be installed, operated, and maintained at all times that the premises is open for licensable activities, so as to comply with the following criteria.
 - a) The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and time of the person checking, shall be kept, and made available to police or authorised council officers on request.
 - b) The police must be informed if the system will not be operating for longer than one day of business for any reason
 - c) One camera will show a close-up of the entrance to the premises, to capture a clear, full-length image of anyone entering
 - d) The system will provide coverage of any exterior part of the premises accessible to the public

- e) The system shall record in real time and recordings will be date and time stamped
 - f) Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to police or authorised council officers on request, (subject to the Data Protection Act 1998) within 24 hours of any request,
 - g) At all times, the premises are open for licensable activity, there will be a person on the premises who can operate the system sufficiently to allow police or authorised council officers to view footage on request.
20. Clear and permanent signage shall be prominently displayed at the entrance to the premises highlighting:
- a) CCTV in operation.
 - b) Challenge 25 Proof of Age Scheme in operation.
 - c) Any Persons seen to be parking vehicles unlawfully/irresponsibly will be declined entry.
 - d) Residential Area: Please be respectful of our neighbours and leave quietly.
 - e) Co-operation with any premises search policy in operation is an absolute condition of entry.
 - f) Current business contact telephone number for venue management.
21. An incident log shall be maintained at the premises and made available to the Police or any authorised officer upon request. All entries will include time/date/name of person making entry. Said log will record the following.
- a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any incidents of disorder either in or directly outside the venue
 - e) all seizures of drugs or offensive weapons
 - f) any faults in the CCTV system
 - g) any visit by a relevant authority or emergency service.
 - h) any refusal of alcohol sales
22. In the event that any assault or serious crime is (or appears to have been), committed on the premises, the management will immediately ensure that.
- a) The police (and, where appropriate, the London Ambulance Service) are called without delay.
 - b) All safe and practicable steps are taken to apprehend any suspects c) The crime scene is preserved so as to enable a full forensic investigation to be carried out by the police
23. There shall be at least one personal licence holder on duty on the premises at all times when open for licensable activities.
24. The Premises shall implement and operate an Operational Compliance Manual. Said OCM shall be written and maintained in collaboration with the Police and Local Authority.
- Said OCM shall be operational once content and structure is agreed and signed off by Police Licensing. (Any updates/amendments must be similarly signed off by Police Licensing).

Said OCM shall cover at a minimum:

- a) SIA deployments/Door procedure/Entry & Search policy
 - b) Drugs/Weapons Policy - seizure/storage
 - c) Patron safety/vulnerability/WAVE/A4A
 - d) Critical incident/emergency/evacuation procedures
 - e) Medical/Welfare provision
 - f) Staff training/event briefing procedure/refresher training
 - g) Outside space – queuing/smoking area/traffic management
 - h) Egress/dispersal/noise management
 - i) IDScan Procedure
 - j) Internal security/risk areas/toilets
 - k) Premises/Building safety - Fire Safety Risk Assessment/Capacity
25. SIA registered door supervisors will be on duty at the venue subject to the following:
- a) On any date when operating beyond 9pm a minimum of 4x SIA shall be employed from doors opening until the venue is shut and all patrons can reasonably be considered to have been dispersed.
 - b) On any date when operating beyond midnight a minimum of 6x SIA shall be employed from doors opening until the venue is shut and all patrons can reasonably be considered to have been dispersed.
 - c) The management shall use reasonable endeavours to ensure that on any given date at least 1x SIA shall be female.
 - d) All SIA shall be suitably and smartly attired, with accreditation clearly displayed in lanyard or armband in accordance with current SIA directions.
 - e) All SIA shall be equipped with 2-way radios to enable live communication between themselves and the manager on duty.
 - f) An SIA register shall be maintained on the premises and made available to Police and Local Authority officers upon reasonable request. Said register shall record all SIA door supervisors employed at the premises. This shall include date, name, badge number, agency if applicable, time shift start (signed in), time shift finish (signed out).
26. A comprehensive and fully equipped first aid box will be available at the premises at all times. All SIA (and any other FAW/FREC trained members of staff) shall be aware of its location.
27. There shall be no children under 18 on the premises at any time or for any reason.
28. The premises shall operate the Challenge 25 proof of age scheme. The only forms of acceptable identification shall be:
- a) Valid and in-date photographic driving licence.
 - b) Valid and in-date passport.
 - c) Current Military/UK Services Photo ID.
 - d) Valid and in-date PASS Hologram ID Card.
29. The licensee shall train and instruct the management and staff to prevent the admission of, and ensure the immediate and orderly departure of:
- a) any and all persons who appear to be drunk and/or disorderly

- b) any and all persons displaying signs of other substance abuse.
30. There shall be no self-service of alcohol at any time or under any circumstances.
31. Non-intoxicating beverages shall be available to patrons at all times where alcohol is sold, and potable tap water shall be provided free of charge upon request.
32. All drinking vessels used shall be polycarbonate. All drinks in glass bottles shall be decanted into polycarbonate containers or polycarbonate carafes prior to being served, subject to the following:
- a) Champagne/Prosecco, and bottles of spirits with a minimum size of 70cl may be supplied by waiter/waitress service to tables.
 - b) Staff shall monitor said bottles and ensure they are cleared promptly from the tables.
 - c) Customers shall not be permitted to leave their table carrying any such glass bottles nor to drink directly from the bottle.
 - d) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be kept at the premises and made available for inspection by Police or Local Authority officers, the use of Polycarbonates may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.
33. The Premises Licence Holder shall install and maintain an ID scanning system subject to the following:
- a) The system shall at all times be live and networked, (i.e., not simply operating as a stand-alone).
 - b) Details of every customer entering the venue shall be scanned using the system.
 - c) Customer details shall be stored for a minimum period of 31 days.
 - d) Copies of customer details shall be made available to officers of the Police or Local authority upon request.
 - e) Subject to the written agreement of the Islington Police Licensing Team, a copy of which will be kept at the premises and made available for inspection by officers of the police or local authority, the use of ID Scan may be waived for certain events. Should such an exception be requested, the venue shall make a formal request no less than 10 days prior to the given event.
34. The Premises Licence holder will comply with the Critical Incident Procedures and Policies.
35. The Premises Licence holder will use all reasonable efforts to.
- a) Ensure all relevant social media and messaging includes a reminder that the venue has no available parking and patrons should not travel in their own vehicles.
 - b) Ensure that in any instances brought to the attention of the management of patrons parking unlawfully or irresponsibly those parties shall be declined entry to the venue.
 - c) Ensure that any complaints or concerns brought to the attention of the management around antisocial behaviour, obstruction or noise caused by private vehicles shall be logged in the incident book to include date, time and Reg Number of vehicle where provided.
36. In the event of a noise/nuisance complaint substantiated by an authorised officer, the licensee shall take appropriate measures to prevent any recurrence, including recalibrating the noise limiting device if applicable.

37. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
38. From 23:00 until close, customers permitted to use the terrace to smoke shall be limited to a maximum 20 persons at any one time. The terrace shall be adequately supervised to ensure customers do not cause disturbances. Customers continuing to cause disturbances should be evicted from the venue.
39. A noise management plan and dispersal policy shall be prepared and agreed with the licensing authority prior to the venue being used as a night club. The noise management plan and dispersal policy should provide details on:
 - a) Measures on patrolling and controlling patrons gathering outside of the venue to prevent noise disturbances and anti-social behaviour to local residents and businesses.
 - b) Measures to avoid disturbance to noise-sensitive premises from vehicles arriving, departing, and parking for the premises.
 - c) Guidance to patrons on routes to take as they arrive and depart, to cause least disturbance to noise-sensitive premises.
 - d) Guidance to patrons via websites to travel by public transport.
 - e) Guidance to staff on their responsibilities to minimise noise from patrons as they arrive at and depart from the premises.
 - f) Arrangements for the calling of taxis, minicabs, cars, or limousines from within the premises, and for the collection of patrons by arrangement.
 - g) Arrangements with dedicated taxi, minicab, car, or limousine companies to collect patrons in an agreed manner so as to minimise disturbance.
 - h) Arrangements for staff and patron parking.
40. The written noise management plan and dispersal policy, a copy of which shall be kept on the premises, shall be produced to an authorised officer upon request.
41. The licensee shall ensure that all staff, including Door Supervisors if required, are trained to carry out these tasks and to facilitate effective crowd dispersal at the end of any given evening, and ensure that they have signed a staff record form to verify that they have been trained in these processes.

Annex 3 - Conditions attached after a hearing by the licensing authority.

1. Two street marshalls shall be employed on Fridays and Saturdays.
2. There should be demonstrable evidence of attempted engagement with residents, the Better Archway Forum, and the Council.

Annex 4 – Plans

Reference Number: 23649 31102023

Premises Licence Summary

Licensing Act 2003

Premises licence number	LN/23649-311023	Date of original grant*	31 October 2023
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**An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

Postal address of premises, or if none, ordnance survey map reference or description			
THE ARCHWAY FIRST FLOOR, 1 NAVIGATOR SQUARE			
Post town	London	Post code	N19 3TD
Telephone number			

Where the licence is time limited the dates
Not Applicable

Licensable activities authorised by the licence
<p>First Floor</p> <ul style="list-style-type: none"> • The provision of regulated entertainment by way of: <ul style="list-style-type: none"> The exhibition of films The performance of live music The playing of recorded music The performance of dance • The provision of late-night refreshment • The sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities																																			
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- The provision of regulated entertainment for the performance of live music:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
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Saturday	09:00	to	02:00	the following day
Sunday	09:00	to	01:00	the following day

- The provision of regulated entertainment for the playing of recorded music:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
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Saturday	09:00	to	02:00	the following day
Sunday	09:00	to	01:00	the following day

- The provision of regulated entertainment for the performance of dance:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
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- The provision of late-night refreshment:

Monday	23:00	to	01:00	the following day
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- The sale by retail of alcohol:

Monday	09:00	to	01:00	the following day
Tuesday	09:00	to	01:00	the following day
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Except on:

Licensable activities to be extended from the end of permitted hours on New Year's Eve, to the start of permitted hours on New Year's Day.

The opening hours of the premises:

Monday	09:00	to	01:30	the following day
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Friday	09:00	to	02:30	the following day
Saturday	09:00	to	02:30	the following day
Sunday	09:00	to	01:30	the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On supplies

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Archway Bars Ltd
35 Grafton Way
London
W1T 5DB

Registered number of holder, for example company number, charity number (where applicable)

15026366

Name, address, and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol.

Michael McDermott

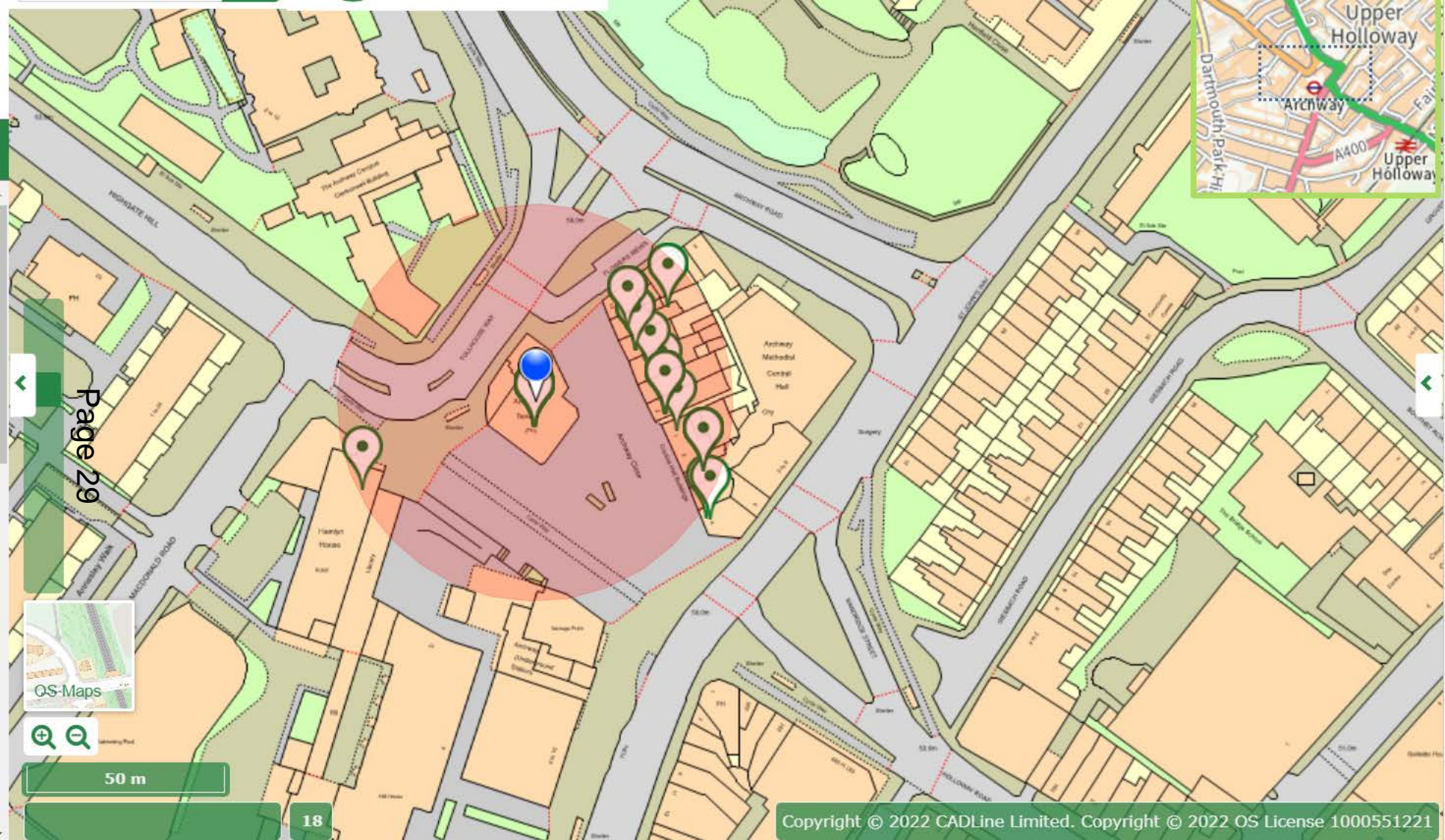
Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol.

████████████████████

State whether access to the premises by children is restricted or prohibited

It is an offence to allow persons under the age of 16 years to be on the premises whilst it is open exclusively or primarily for the supply of alcohol for consumption on the premises unless they are accompanied by a person aged 18 or over. No unaccompanied person under the age of 16 years shall be permitted on the premises between 12 midnight and 5am if alcohol is supplied for consumption on the premises.

Islington Council
Regulatory Services
Community Safety, Resilience and Security
222 Upper Street
London
N1 1XR
Tel: 020 7527 3031



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